

# The QCMFTA Member Guidelines

The following Member Guidelines have been established by the Queen City Mobile Food Truck Association to help all of our Members as well as our Preferred Partners and clients maintain a positive image of our Association and have a positive impact on their businesses and the street food industry that we serve. The QCMFTA reserves the right to revoke any Membership should cause be given that these Member Guidelines as outlined below have been breached.

1. QCMFTA Members may belong to any Professional Association that they feel will help their businesses make more money so long as the Association is professional in nature and does not represent anything that may be considered offensive by the QCMFTA Board of Directors or its Members. We encourage our Members to join other local, regional and National Food Truck Associations, Chambers of Commerce and more. All of this additional exposure can only lead to more opportunities to generate more revenue for your business and they are strongly encouraged.
2. QCMFTA Members must maintain all required State permits, local licenses, and a minimum insurance policy of \$1,000,000.00 at all times while an active Member of the QCMFTA.
3. You must adhere to all local and State laws pertaining to designated Food Truck Zones and vehicle parking and storage laws.
4. Demonstrate food safety practices that meet or exceed industry standards and operate from a legitimate, licensed commissary.
5. All Mobile Food Truck Owners must comply with all local, regional and State of Ohio Health and Fire Department codes & requirements. Any QCMFTA Member that receives a critical violation of either Health or Fire code requirements will receive a warning from the QCMFTA Board of Directors of a possible suspension. You must immediately address and fix the critical violation or face the possibility of being ejected from the QCMFTA. A second critical violation will be cause for immediate suspension from the QCMFTA. Keep your food and your mobile unit in compliance at all times.
6. Post your QCMFTA Member decal on your mobile unit in a publicly visible place closest to your serving window so that all can see your Membership.
7. Treat other QCMFTA Members with respect and refrain from talking negatively about any current or past Members of the QCMFTA.
8. Members are encouraged to share any mobile catering opportunities that they are not able to fulfill with other QCMFTA Members.
9. Share, market and promote Association events and activities across your social media channels especially when the QCMFTA announces an event or special promotion. Sharing is FREE and only takes a few seconds of time to help spread the word about QCMFTA opportunities.
10. All members are required to Honor their booking schedules and reservation commitments in regards to scheduled events, catering jobs and confirmed food truck reservations. If a QCMFTA Member is a no call/no show at a QCMFTA scheduled event or a confirmed catering job without a specific and valid reason i.e. a Medical Emergency, Vehicle Accident, Mechanical issues on the way to the event) you may be subject to revocation of your Membership. If you cannot honor your commitment, you must find a replacement to cover your event. You can find a replacement by placing the opportunity into our private Leads Group on Facebook or contacting us via phone to help find a replacement.
11. No Member may represent or enter into any contractual Agreement on behalf of the QCMFTA unless authorized to do so by the QCMFTA Board of Directors.
12. Do not SMOKE on, in or near your Mobile Food Operation during operation. If you're a smoker please find a designated area to smoke without being around your mobile unit in plain sight of potential consumers.
13. Keep the area around your mobile food vehicle clean and remove all trash at the end of the service period leaving the location as clean if not better than when you arrived.
14. Acknowledge receipt of and respond within 48 hours to any written or electronic communication issued from the QCMFTA Board that requires a written or electronic response.
15. All Members must attend at least (1) Official QCMFTA Member meeting in a calendar year.
16. All QCMFTA Members agree to adhere to all QCMFTA Membership Guidelines. Failure to comply with any of the Member Guidelines as set forth may result in revocation of your QCMFTA membership.
17. You Agree and Accept that your Annual Membership Dues are not prorated and are non-refundable once you have been accepted into the Association. ***(QCMFTA Membership dues are non-refundable)***



By signature below I accept the QCMFTA Member Guidelines as presented to me by the Queen City Mobile Food Truck Association and I Agree to adhere to the terms and conditions as set forth by the QCMFTA Board of Directors.

Business Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_  
By Signature I Agree To The Membership Guidelines As Set Forth Above